



Teacher Sign Up Instructions

Recommended Browsers to use:
Mozilla Firefox or Google Chrome

Step 1: Navigate to hourrepublic.com and click the **Sign Up** button

Step 2: Find [If you're not a student: Click here.](#) in the top right-hand corner of the page and click the ["Click here."](#) link.

Step 3: Under Account Type click,

School/Board

Which one do you represent?

High School

School Board

Step 4: Click which one you represent.

Your Account

Username

Password Confirm Password

First Name Last Name

Email Address

Step 5: Type in a Username ([Figure 1](#))

TIPS:

- If the Username is taken, try adding in numbers
- Write down your Username just in case!

Step 6: Enter in a Password that includes at least 6 characters, a capital letter, and a number

Step 7: Enter in your First and Last Name

Step 8: Enter in an Email Address

Figure 1: Account Information

Forgot your Password or Username?

If you forget your password, you can reset your password by visiting the [Log In](#) page and click ["Forgot?"](#) - then enter in your username and the email address that you used to sign up.

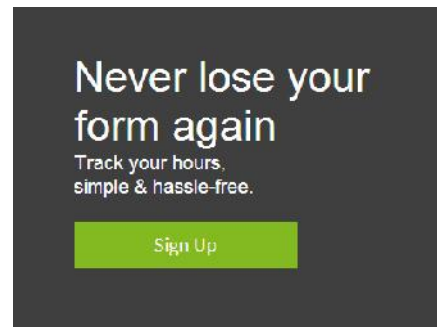
- If you forget your username, click [Log In](#) > ["Forgot?"](#) > ["Forgot Your Username? Recover it here"](#)

Log In

Username

Password [Forgot?](#)

Not a member? [Get started today.](#)



Your School

School Board

Select School Board

School

School (Required)

Department

Position

Principal Email

Secret Code

School Information: If you represent a High School (Figure 2)

Step 9: Select your School Board

Step 10: Select School

Step 11: Enter your Department

Step 12: Enter your Position

Step 13: Enter the Principal's Email.

School Information: If you represent a School Board

Step 9: Select your School Board

Step 10: Enter your Department

Step 11: Enter your Position

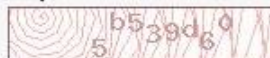
Figure 2: School Information

Step 12/14: Enter the Captcha letters and digits that you see in the box (Figure 3: unique for everyone)

Step 13/15: The final step is to review and check the box to accept the [User Agreement](#), and then click **Sign Up!**

Security

Captcha



I have reviewed and accept the [User Agreement](#)

Sign Up

Figure 3: Security Captcha Form

It will take up to 24 hours to review your signup form and provide you with access to Hour Republic. If you have any questions, concerns, or feedback please click the [Contact](#) button on the bottom of the web page and we will be happy to help! Thank you.